

**PROPERTY RATES IMPLEMENTATION WORKGROUP MEETING HELD ON 12th
APRIL AT 10H00 IN THE EXECUTIVE BOARDROOM, MAYVILLE.**

1. OPENING AND WELCOME

The Chairlady opened the meeting and welcomed all present at the meeting.

1.1. PRESENT

Mr M. Naik (DLGTA) (Chairman)
Mr S. Yirenyi (DLGTA)
Mr R. Munien (DLGTA)
Mr C. Ntanzu (DLGTA)
Mr R. Hillerman (DLGTA)
Mrs J. Channing (DLGTA)
Mrs L. Couzens (DLGTA)
Mr E. Naude (DBSA)
Mr B. Mbatha (DLA-DEEDS OFFICE)
Mrs J. Louw (DLA-SGO)
Mr P. Brigg (Consultant)
Mr N. Gehren (Geomatics Institute)
Ms T. Botha (DLGTA) (Secretariat)

1.2 APOLOGIES

None

2. CONFIRMATION OF PREVIOUS MEETING MINUTES

The minutes of the meeting held on 19 January 2006 were confirmed as a true reflection of events that had taken place and were further adopted.

2.1 FINALISATION OF THE AGENDA

The agenda was adopted with the following additions:

- 3.1.3 Sectional titles
- 3.2.3 Link to DAEA
- 3.7 Feedback from other forums
 - 3.7.1 PRI Workshop
 - 3.7.2 National workshops
- 3.8 Information to be hosted on website
- 3.9 PRI rollout workshops
- 3.10 DBSA approvals
- 3.11 Analysis of check list

3. ITEMS FOR DISCUSSION

3.1 LAND PARCEL INFORMATION

3.1.1 Approved layer

A spreadsheet was presented on the current progress of municipalities updating their cadastral data. It was recommended that municipalities be approached as to who is responsible for the updating of data.

3.1.2 Registered layer

Municipalities are recommended to maintain their cadastral registered layer, this is to be included in the procurement guidelines as registered maintenance costs.

3.1.3 SECTIONAL TITLES

It was mentioned that sectional titles could not be loaded in bulk, but provisions are being made to facilitate the process in terms of sectional titles.

3.2 LINK WITH DEPARTMENT AND OTHER AGENCIES

3.2.1 Link with SGO and Deeds Office

Mrs Louw gave a report on the status quo of the municipalities that have a Municipal Register of Properties system in place and the current status of the remaining municipalities. It was recommended that the attention of this be brought to the CSI Committee. Archiving of components need to be consolidated that are not being attended to. It was further mentioned that the issue has been raised with clients regarding creation and maintenance of the registered layer. Information is to be queried per Municipality not per allotment, allotment area is to be linked to the municipality.

Mr Mbatha provided a presentation handout on registered properties supplied to the municipalities on a monthly basis. Details of the deeds website were provided regarding access and application fee's. It was recommended that the Deeds office get an updated list of the municipalities from the SGO. It was further reported that each property is to be included within its municipality. Jurisdiction has been established in uMzimkulu DM but proclamations are awaiting approvals by the MEC.

3.2.2 Link with Ingonyama Trust Board

A proposal has been made to link the Board with the Department providing access to leases and PTO's. The system completion date is expected to take place by 15 April 2006. This will be standardized with recommendations and not prescribed, rights will be transferred and Municipalities notified.

3.2.3 Link with DAEA

Mr Kobus Botha would be attending the meetings in future to provide input. It was mentioned that the VRU layer be programmed to become part of the dataset. An invitation has been extended to Valuers to be trained on the program in May 2006.

3.3 DEEDS INFORMATION

A request has been made from Provincial Treasury for approval of funds to obtain a once off dump of deeds information, a response is still awaiting. A request for this data is to be directed to the Chief Registrar of Deeds via the HOD.

3.4 INTEGRATION OF LUMS INTO CADASTRAL

Land zoning information for Urban areas is made available from TPS'. Problems are occurring in the rural areas. It was requested that what ever information is available be provided with the cadastral information. Mrs Renee Hulley will be asked to attend the meetings in future.

3.5 REMOTE SENSING DATA: AERIAL AND SATELLITE IMAGERY

Awaiting upon CDSM to provide updated remote sensing data. All aerial photography will be consolidated. Landset data is freely available via CSIR.

3.6 PMIS

The specification has been compiled for advertising to expressions of interest for the Integrated Management System, currently in the Procurement process.

3.7 FEEDBACK FROM OTHER FORUMS

3.7.1 PRI Workshop

A presentation was given by Mr Naik at the PRI workshop held on 24 March 2006 on the basedata, Department's role and systems to be put in place. All municipalities have been briefed and a request has been made for the Regional Manager representatives approach the municipalities with assistance in the contributions to the rollout of the PRI system

3.7.2 National Workshops

An Inter-Provincial Task Team meeting was hosted by DLGTA and KwaZulu Natal Province is making headway in the PRI implementation. No extensions of the July 2009 deadline will be considered, all nine Provinces are urged to take this ahead in great stead.

3.8 INFORMATION TO BE HOSTED ON THE WEBSITE

It was requested that updated status reports be hosted to the website. Furthermore Mrs Channing reported that she was not receiving any cooperation from the Departmental website team to host her information, it was recommended that she opt to host information of the Devplan website and further consult with the DTP Specialist; Ms Natalie Astrup.

3.9 PRI ROLLOUT WORKSHOPS

Updated programs and dates will be distributed to all Regional Managers and interested parties to participate in.

3.10 DBSA APPROVALS

Surplus funds have been approved to fund the Property Rates Implementation Project Manager and Data capturer to assist in updating the cadastral information and aerial photography for a period of six months.

3.11 CHECK LIST ANALYSIS

Feedback has been received from 24 submissions

5. DATE OF THE NEXT MEETING

The next meeting will take place on 22 May 2006 in Mayville at 10h00.

9. CLOSURE

The Chairman thanked all present. The meeting was closed at 11h50